

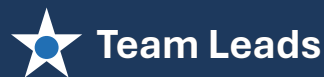
## MODULE 8: REVIEW, REVISE, RESUBMIT



# From Research Insights to Community Impact: A DISSEMINATION TOOLKIT FOR COMMUNITY-ENGAGED RESEARCH TEAMS

## **MODULE 8: REVIEW, REVISE, RESUBMIT**

This module may be of special interest to those representing:



This module is part of a larger resource, “From Research Insights to Community Impact: A Dissemination Toolkit for Community-Engaged Research Teams.”



Scan the QR code to access the full toolkit.

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## MODULE 8: REVIEW, REVISE, RESUBMIT

*Module 8 offers an example of how to respond to editors' feedback.*

### Process Wins and Setbacks

As a team, celebrate your wins (publication) and make space to process your losses (rejections or manuscripts going stale over time).

When your submission is returned with requested revisions, reviewers will explain what your team needs to revise. This may look different based on the publication venue, but typically, you will want to create a Response to Reviewers ([example](#))\* that addresses:

- All requested revisions individually
- All changes made and why that change differs from what was originally written (reasoning)
- If no changes were made to specific requests, explain your reasoning.

**All authors must review and agree on the edits.**

Resubmit the updated manuscript with the Response to Reviewers and wait. This process may occur more than once.

If your submission is rejected or your manuscript hasn't been submitted and has gone stale over time, remember that many factors are involved: funding, staff capacity, personal circumstances, etc. Take a step back, meet again with your writing team, and collaboratively decide next steps that benefit all writing team members.



## HELPFUL TIP

Reviews are meant to be constructive, but sometimes you may feel the comments are not helpful. Often it is best to read the reviews, take a few days away, then come back to address the comments.

## Final Reminders

This toolkit is meant to be a resource for you as you understand your writing team and create collaborative decision-making processes. Continue to reference this toolkit as you grow together as a writing team.

Partnerships evolve over time. Partners may change their priorities and needs, and writing teams need to be responsive to that. Being consistent and transparent about your needs will allow your writing team to align both the process of partnership and the product of dissemination.



You have the power to choose the stories to share with the public. Your leadership in choosing can influence public opinion.



Remember that both community and academic perspectives are important. Consider ways in which you can uplift and integrate community knowledge and lived experiences into your writing process and dissemination products.



The content and form of the stories you share are greatly influenced by the writer's background, purpose, audience, message, and context.



Consider how different audiences receive information through different platforms and types of products.



Recognize that writing and collaboration are processes that change over time.



## **ABOUT CEACR:**

The Community Engagement Alliance Consultative Resource (CEACR) serves as a channel for community-engaged best practices to research teams wanting to apply principles of community-engaged approaches to address differences in health outcomes and encourage participation in research programs. For more information, please visit [nihceal.org](https://nihceal.org).

### **We Value Your Feedback!**



Please scan this QR code\* to tell us your initial thoughts about the toolkit.